



**THE OAKS BENEFIT AUCTION**  
6:00 PM, FRIDAY, MARCH 2, 2018  
THE HISTORIC DAVENPORT

**Procurement Form**

Please complete the information below for each item being donated. You may mail or drop the completed form by the office or arrange to have the item and form picked up. A thank-you and donor receipt will be sent to each donor, so please be sure to include the donor address. Thank you for supporting The Oaks!

**\*Completed forms are due back to the office by Fri., Feb. 9<sup>th</sup> to be included in the auction catalog.**

Item Information

Item Name: \_\_\_\_\_

Estimated Value \$: \_\_\_\_\_ Display Dimensions: \_\_\_\_\_

Item Description: \_\_\_\_\_

Notes (if applicable please list restrictions): \_\_\_\_\_

I am a (an): ☐ Individual Donor ☐ Business Donor

☐ Gift Certificate Attached

\*Gift Certificates MUST be attached to this form for entry in the Auction Booklet.

Donor Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name and Phone Number of Person Completing Form (if different than donor): \_\_\_\_\_

**The Oaks Classical Christian Academy**

Mailing Address: P.O. Box 141146 \* Spokane, WA 99214

Physical Address: 2303 S. Bowdish, Bldg. 3 \* Spokane, WA 99206

Phone: 509.536.5955 \* Fax: 509.536.7877 \* Email: [Office@theoaksscca.org](mailto:Office@theoaksscca.org)

**Auction tickets, sponsor opportunities and item donation are available online at  
[www.theoaksscca.org](http://www.theoaksscca.org)**